



**Van Wert County**  
General Health District

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December 19, 2023

**To:** Food Service Operation and Retail Food Establishment Facilities  
**From:** Britt C. Menchhofer, REHS, Director of Environmental Health  
**Re:** Notice of Public Hearing for Proposed License Fees

The Van Wert County General Health District has recently completed the cost analysis procedure for food service operation and retail food establishment license fees. The first reading of the proposed fees was held at the regularly scheduled meeting of the Van Wert County Board of Health on Monday, November 20, 2023. This letter serves as a notice of public hearing on the proposed fees. **The public hearing will be held at the Van Wert County Health Department, located at 1179 Westwood Drive, Suite 300, Van Wert, on Wednesday, January 10, 2024 at 8:00 a.m.** The final reading will then take place at the January 22, 2024 Board of Health Meeting. Fees will become effective on February 1, 2024.

**Proposed Fees for Food Service Operations and Retail Food Establishments**

| Commercial Fees | Risk Level | <25,000 sq. ft. | Total fee | Local fee | State fee |
|-----------------|------------|-----------------|-----------|-----------|-----------|
|                 | I          |                 | \$148.00  | \$120.00  | \$28.00   |
|                 | II         |                 | \$162.00  | \$134.00  | \$28.00   |
|                 | III        |                 | \$298.00  | \$270.00  | \$28.00   |
|                 | IV         |                 | \$368.00  | \$340.00  | \$28.00   |
|                 | Risk Level | >25,000 sq. ft. | Total fee | Local fee | State fee |
|                 | I          |                 | \$198.00  | \$170.00  | \$28.00   |
|                 | II         |                 | \$208.00  | \$180.00  | \$28.00   |
|                 | III        |                 | \$708.00  | \$680.00  | \$28.00   |
| IV              |            | \$748.00        | \$720.00  | \$28.00   |           |

| Non-commercial Fees | Risk Level               | <25,000 sq. ft. | Total fee | Local fee | State fee |         |
|---------------------|--------------------------|-----------------|-----------|-----------|-----------|---------|
|                     | I                        |                 | \$74.00   | \$60.00   | \$14.00   |         |
|                     | II                       |                 | \$81.00   | \$67.00   | \$14.00   |         |
|                     | III                      |                 | \$149.00  | \$135.00  | \$14.00   |         |
|                     | IV                       |                 | \$184.00  | \$170.00  | \$14.00   |         |
|                     | Risk Level               | <25,000 sq. ft. | Total fee | Local fee | State fee |         |
|                     | I                        |                 | \$99.00   | \$85.00   | \$14.00   |         |
|                     | II                       |                 | \$104.00  | \$90.00   | \$14.00   |         |
|                     | III                      |                 | \$354.00  | \$340.00  | \$14.00   |         |
|                     | IV                       |                 | \$374.00  | \$360.00  | \$14.00   |         |
|                     | <b>Temporary FSO/RFE</b> |                 |           | \$60.00   | \$60.00   | \$0.00  |
|                     | <b>Mobile FSO/RFE</b>    |                 |           | \$193.00  | \$165.00  | \$28.00 |
|                     | <b>Vending</b>           |                 |           | \$37.95   | \$31.95   | \$6.00  |

If you have any questions, please feel free to contact Britt Menchhofer at 238-0808, extension 105